

U.S. MISSION, PAKISTAN - EMBASSY ISLAMABAD

VACANCY ANNOUNCEMENT NUMBER: 10-146

OPEN TO: All Interested Candidates
POSITION: Nurse, FSN-9 (ERR); FP-5*
POSITION NO: I-50582
WORK HOURS: Full-time; 40 hours/week
SALARY: *Not-Ordinarily Resident: US\$46,736 p.a. (Starting salary of FP-5)
(Position Grade: FP-5 to be confirmed by Washington)
*Ordinarily Resident: US \$41,353 p.a. (Starting salary of FSN-09 Exception Rate Range).
Note: Employee will be paid in Pak Rupees by using the USDO/Bangkok exchange rate on the payday. (Position Grade: FSN-9)
(Position Grade FSN-9; Trainee Grade FSN-8 will be given until meeting full requirements of the position description)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST BE HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Islamabad is seeking an individual for the position of Nurse in the Health Unit.

BASIC FUNCTION OF POSITION:

This position functions as a primary health care provider. The incumbent will be a U.S. Registered Professional Nurse, or Western European equivalent trained Registered Professional Nurse with comparable licensure. The position is located in the Embassy Health Unit and is under the direct supervision of the Regional Medical Officer (RMO) and Foreign Service Health Practitioner (FSHP). The position will provide the full range of professional nursing services to American and Locally Employed Staff.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. EDUCATION: U.S. (or Puerto Rico) professional nursing degree or Western European equivalent; current unrestricted registered nurse license from the United States (or Puerto Rico) or Western Europe is required.

2. EXPERIENCE: At least two years of occupational health experience, with at least one year being with U.S. Federal agency or U.S. Embassy primary health care facility is required.

3. LANGUAGE: Level IV (Fluent) Speaking/Reading/Writing English is required.

4. KNOWLEDGE: Incumbent must have an ability to administer adult immunization programs according to current CDC standards is required. The position requires strong interpersonal skills and a client-oriented disposition. A good working knowledge or experience of current health promotion recommendations in the U.S. population is required. Knowledge of management and procurement of expendable medical supplies and equipment for ambulatory care clinic is required.

5. ABILITIES & SKILLS: The incumbent must be familiar with and competent in American Nursing standards of care. Must have basic computer skills (MS Office).

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement. Trainee level(s) may be established below the full performance grade level listed if not fully qualified.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply within **six months** from the effective date of the reassignment/promotion.
6. Current employees who have received any job related training are not eligible to apply in another section/agency within **six months** from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section they are employed.

TO APPLY:

Interested applicants for this position must submit the DS-174 (Application for Employment as Locally Employed Staff or Family Member) on the following GPO address or email at HROIslamabad@state.gov. To see all open advertised positions, please visit Embassy website http://islamabad.usembassy.gov/employment_opportunities.html.

SUBMIT PAPER APPLICATION TO

Human Resources Office
U.S. Embassy Islamabad
P.O. Box 1048, GPO
Islamabad.

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residence focus to the host country and has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are US citizen EFMs (Eligible Family Members) and family members of FS, GS, and military personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: Open Until Filled

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.